

**Pre-Bid Queries Responses for Selection of Service Provider Agency for Providing Manpower through outsourcing basis to Guru Kelucharan Mohapatra Odissi Research Centre, Bhubaneswar, under OLL&CD, Govt of Odisha.**

| Sl No | Name of the Bidder | Pre-bid Queries Raised  | Answers to the Pre-bid Queries   | Remarks |
|-------|--------------------|---|--|---------|
| 1     | SUMEET             | <p>1) As per Pre qualification stage selection process begins with the evaluation of Pre-qualification criteria, Where bidders must demonstrate their eligibility based on predefined standards. Those who successfully clear the prequalification state will processed to next stage: Page No. 7 to 8.</p> <p><b>Points of Clarification -</b><br/>It should be stated where a bidders how to demonstrate their prequalification.<br/>It may not necessary as Technical Evaluation has to taken off as per Bidders available documents attached to bid</p> | <p>Bidders who fulfill the minimum eligibility criteria as specified on Page No. 16 of the RFP document shall be considered qualified for the opening of their Technical Bid documents.</p> <p><b>Elaboration:</b><br/>The eligibility criteria outlined in the RFP serve as the baseline for determining whether a bidder can proceed to the technical evaluation stage.<br/>Only those bidders who meet all mandatory requirements listed under the eligibility section will have their technical proposals opened and evaluated.<br/>This ensures that the technical evaluation is conducted only for bidders who have demonstrated basic compliance with the RFP's minimum standards.</p>  |         |
|       |                    | <p>2) Sec. 3 under heading instruction to bidders at item VIII: actual quantity of Manpower required for each type shall be inform to the selected service provider Agency Page No 9</p> <p><b>Points of Clarification -</b><br/>The No. of Skilled, Semi-Skilled and High Skilled manpower of each category to be engaged are to be clarified sufficient ahead for better appreciation and financial calculation.</p>  | <p>Currently, the number of personnel required for each category is one (01). However, this number is non-exhaustive and is subject to change over time based on the evolving requirements of the department.</p> <p><b>Elaboration:</b><br/>The initial deployment will consist of one resource per category, as specified.</p> <p>1- This number may increase or decrease depending on operational needs, project scope, or administrative decisions.<br/>2- Bidders should be prepared to scale manpower up or down accordingly, without affecting service quality or contractual obligations.<br/>3- Any changes in manpower requirements will be communicated by the department in advance, and bidders are expected to comply with such updates.</p> |         |

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|   |                                 | <p>At item 1.3 (ii) Page No. 08 GKCM required services of different categories manpower (unskilled, skilled, semi skilled, high skilled) on contract daily wage basis for carrying out day to day activities. But at page No. 19 in bold letters under heading D. LIST OF DOCUMENTS FOR SUBMISSION it has been mentioned. The quoted rates shall not be less than the minimum wages fixed /notified by the Finance Department, Government of Odisha from time to time and as per guideline of G.A &amp; P. G Department resolution No. 7982/GAD Dt. 07.03.2024 and shall include all statutory obligation.</p> <p>Poits of Clarification -<br/>But either the Finance Department of G.A &amp; P. G Department Government of Odisha, has not fixed any specific wages on daily basis, the notification made by Labour Commissioner Odisha, vide No. 2602/LC dttd. 30.04.2025 may be taken in account for preparation of financial bid as per no. of working days.</p> <p>At time No. 23 under heading financial the Technical bid processing fees of Rs. 11,200/- and EMD of Rs. 1,00,000/- failing which the tender shall be rejected out rightly.</p> <p>Poits of Clarification -<br/>The EMD Rs. 1,00,000/- may kindly be exempted for MSME bidders as per Govt. of Odisha Finance Department office memorandum No. 21926 Dtd. 12/08/2025</p> | <p>The General Administration &amp; Public Grievance Department, Government of Odisha, has issued a Resolution vide Notification No. GAD-SC-GCS-0225-2023-7982/GAD dated 07th March 2024, which outlines the revised remuneration structure for outsourced manpower.</p> <p>This notification provides a monthly wage structure linked to the experience level of the personnel and is applicable to all departments engaging manpower through Service Provider Agencies (SPAs).</p> |  |
| 2 | <p><b>ATREYA ASSOCIATES</b></p> | <p>RFP Document Reference: Selection 1: Bid Data Sheet Page No. 5</p> <p>Content of RFP requiring Clarification (s)-<br/>Tenders for this selection contract will be assessed in accordance with Least Cost Selection (LCS i.e. L1) system. Correction Proposed-<br/>Kindly opt Quality-cum-Cost Based Selection (QCBS) Method for qualitative and fair selection.</p>  | <p>No Change in the RFP Condition.</p> <p>A Bidder will be selected under the "Quality cum Cost-Based Selection (QCBS)" procedure as prescribed in Annexure in accordance with the procedures prescribed herewith circulated vide Office Memorandum No. 37323/F, Dated: 30.11.2018 of Finance Department, Govt. of Odisha.</p>   |  |

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| <p>At time of Extension after one year will 5% to 10% Increment will be paid over original contract value.</p>   | <p>No Change in the RFP Condition.</p>   |  |
| <p>We request Department shall only consider Soft Copy in Pen drive rather Hard Copy – EMD / Tender fees / Affidavit can be in Hard Copy. When tender Fees 11200 is Been taken it cover cost of Evaluation. Else HARD Copy to be submitted then tender Fees shall be Zero.</p>   | <p>No Change in the RFP Condition.</p>   |  |
| <p>As per Point 3 of MINIMUM ELIGIBILITY CRITERIA OF BIDDERS - It shall be relaxed to any District of Odisha not Specific to Bhuvneshwar and also 5 Year Clause is Tough only for Local or Existing Bidder. We can Submit Undertaking to Open office once Awarded Work Please consider for new vendors to participate. Else it will be limited Bid only.</p> | <p>No Change in the RFP Condition.</p>   |  |
| <p>As per Ministry of finance max 5% shall be taken as PBG – please reduce it from 10 % .</p>  | <p>No Change in the RFP Condition.</p>   |  |
| <p>What is the Minimum agency margin set Ministry of finance is 3.85% as wages are set by Department as per G.A. &amp; P.G. Department Resolution No. 7982/GAD, Dt. 07.03.2024. Please Clarify min capping of Service Charges.</p>   | <p>As per the guidelines issued by the Finance Department, Government of Odisha, the minimum service charge (agency margin) for manpower service providers has been fixed at 3.85% of the total wage bill. This margin is considered the base amount for bid evaluation. Therefore:</p> <ol style="list-style-type: none"> <li>1- If a bidder quotes below 3.85%, the bid is liable to be rejected.</li> <li>2- This ensures uniformity, fair competition, and prevents underquoting, which could compromise service quality or lead to exploitation of outsourced personnel.</li> <li>3- The service charge is a non-negotiable parameter during the contract period and cannot be amended until the contract concludes.</li> </ol> |  |
| <p>It is Liability of Department Provide 1/20 Leaves With Pay /3 -National holidays to Staff .</p>   | <p>All leave entitlements for outsourced personnel shall be governed by the guidelines issued by the General Administration &amp; Public Grievance (GA &amp; PG) Department, Government of Odisha.</p>   |  |

King Security Guards  
Services Pvt. Ltd

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|  | <p>ANNEXURE-1 – It is Not correct to ask in technical bid as Number of Manpower is not defined in RFP . We Request to Remove This In IQ it shall be Submitted once Interview process start.</p> | <p>Currently, the number of personnel required for each category is one (01). However, this number is non-exhaustive and is subject to change over time based on the evolving requirements of the department.</p> <p><b>Elaboration:</b><br/>The initial deployment will consist of one resource per category, as specified.</p> <p>1- This number may increase or decrease depending on operational needs, project scope, or administrative decisions.</p> <p>2- Bidders should be prepared to scale manpower up or down accordingly, without affecting service quality or contractual obligations.</p> <p>3- Any changes in manpower requirements will be communicated by the department in advance, and bidders are expected to comply with such updates.</p> |  |
| <p>Please tell Number of Manpower in SECTION-III as per table as it cover cost of Mobilization and Requirement cost. Are all manpower deployment been New or Old Staff Working.</p> <p>Is PASARA mandatory as Security Guard's Required in 16 17-18 in Section III .</p> | <p>Already Answered in above</p>  |  |  |
|  | <p>No Change in the RFP Condition.</p>  |  |  |

*[Signature]*  
3/10/25  
Office on Special Duty  
Odisha Parivar

*[Signature]*  
3/10/25  
Administrative Officer,  
GKCMORC

*[Signature]*  
3/10/25  
Financial Advisor,  
OLL&CD

*[Signature]*  
3/10/25  
Chief Executive  
GKCMORC